

The Eyak Corporation  
615 East 82<sup>nd</sup> Ave., Suite 300  
Anchorage, AK 99518  
Phone: (907) 334-6971  
Fax: (907) 334-6973



May 1, 2021

**Job Title:** Machine Operator I  
**Reports To:** President, Alaska Glacier Products  
**Location:** Chugiak, Alaska

**Summary:**

The Eyak Corporation is looking for a Mechanic Apprentice I position that will be in support of Alaska Glacier Products which is one of our investments. This is a full-time temporary position; the employee will work up to 40 hours per week. This position is paid hourly, and non-exempt.

**Duties – Operate packager and palletizer:**

- Operate the shrink bundler/boxer/palletizer during production.
- Check bottles as they come down the line for defects.
- Pull defective bottles.
- Adjust the machines to run optimally.
- If machines jam, remove bottles to unjam the machines and restart.
- Check pallets for proper count of cases and proper wrap.
- Help warehouse manager/personnel remove finished pallets and move to warehouse.
- During non-production times help with cleaning, preventative maintenance, and repairs of equipment.

**Work Requirements, Work Environment and Physical Demands:**

- Must be at least 18 years of age.
- Must have a valid driver's license.
- Must comply with Eyak's drug testing policy.
- Experience with Alaska Native Corporations preferred.
- Employee must be able to manage time and schedule efficiently and effectively.
- Employee should come to work with a professional appearance and cheerful tone.
- Employee must possess a high standard of confidentiality and business professionalism.
- Employee must possess a valid Driver's License.
- Employee must be able to lift 35 lbs.
- Employee must be able to stand for long periods of time.
- This position will work indoors in a manufacturing facility.

**Preference Statement:**

Preference will be given to shareholders of The Eyak Corporation, their descendants and spouses, and shareholders of other Alaska Native Corporations in accordance with applicable federal law and the corporation's policy. The Eyak Corporation and its subsidiaries are Equal Opportunity Employers.

**PLEASE SUBMIT RESUME AND COVER LETTER AS FOLLOWS:**

*via mail:*

The Eyak Corporation  
Attention: Human Resources  
615 E. 82<sup>nd</sup> Ave, Suite 300  
Anchorage, AK 99518

*via email:*

hr@eyakcorp.com

*via facsimile:*

(907) 334-6973